

**QNB Corporate Banking**

Company Name \_\_\_\_\_ CR. / ID. No. \_\_\_\_\_

Company Contact Name \_\_\_\_\_ Contact Telephone No. \_\_\_\_\_

Check your e-mail application used to receive e-statement

 Lotus Notes 

 Outlook 

Check whether you would like to receive your e-statement

 Daily 

 Periodic 

 MT940 

 MT950 
**Please read carefully and sign the agreement below.**

1. This e-statement application only applies to the account number(s) listed below. You must maintain a valid e-mail address as a condition of participating in the e-statement program.
2. Only e-mails which are compatible with Outlook and Lotus Notes will be added, personal e-mails such as yahoo, hotmail... etc. will **NOT** be accepted.
3. Please allow up to two business days for us to set up your account for e-statement processing.
4. You can have a maximum of **THREE** individuals to receive e-statement(s).
5. Please ensure to **TYPE** all details clearly.

**Details of Individuals Being Authorised to Receive Bank E-Statement**

QNB Account No.	E-mail address	Name of individual	Mobile	Contact Number

I/We hereby agree to provide QNB with the above e-mail addresses to send bank statements for the above accounts.

**Company Signatories**

Name	Signature	Title	Date
Name	Signature	Title	Date

**For Office use only**
**QNB Authorising signatories**

Sector Head	Name	Signature	Date
Product Management	Name	Signature	Date